



**AMPLIFIED SOUND USE has
SPECIAL REQUIREMENTS**

Application For Use Of LINCOLN PARK BALL FIELDS

- Please print or type legibly and fill out form completely.
- If applicable, attach a copy of the Certificate of Liability Insurance naming the City & Pacific University as additional insured
- Submit application and pay all fees at least 7 days prior to use.
- Make payment by Cash, Check payable to *City of Forest Grove* or Credit Card.
- Reservations are not confirmed until payment has been received at the Forest Grove Aquatic Center.

APPLICANT INFORMATION

Organization Name (if applicable):	Person Responsible for Reservation:
Address:	Contact Phone #:
City/ Zip Code:	Other Phone #:

RESERVATION INFORMATION

Type of Activity: <input type="checkbox"/> Private Function <input type="checkbox"/> Event (Open to general public)	Date of Reservation: _____
Estimated attendance: <input type="checkbox"/> 1 to 50 people <input type="checkbox"/> 51 to 75 people <input type="checkbox"/> More then 75 people* *Director approval: <input type="checkbox"/> Granted <input type="checkbox"/> Denied	Time Block Desired: From: _____ am / pm To: _____ am / pm <i>Note: City Parks are open from sunrise to one hour after sunset.</i>

Ball Field Requested:

- ☐ Lincoln Park Bond Baseball Field
2725 Main Street
- ☐ Lincoln Park Stadium & Turf Field
2423 Main Street
- ☐ Lincoln Park Practice Soccer Field
2423 Main Street (available March - November)
- ☐ Lincoln Park Sherman Softball Field
2520 Sunset Drive

Other use of park property, or any use of the areas outside the specific rental area mentioned in this permit are not subject to a rental fee/charge, and pursuant to the immunities of ORS 105.682 et seq., the City of Forest Grove is not liable for injuries, deaths, or property damage arising out of use of the property beyond the rental area written in this permit.

FEES

- Bond Field (field rental for two hours, two game limit)
☐ In City \$39.20 ☐ Out of City \$78.40
☐ Lights \$46.50 (per one hour)
- Practice Soccer Field (field rental for two hours)
☐ In City \$26.20 ☐ Out of City \$52.40
☐ Lights \$23.25 (per one hour)
- Sherman Field (field rental for two hours, two game limit)
☐ In City \$32.50 ☐ Out of City \$65.00
☐ Lights \$23.25 (per one hour)
- Stadium & Turf Field (rentals are for one hour)
☐ In City \$52.45 ☐ Out of City \$104.90
☐ Lights \$46.50 (per one hour)

Total Rentals _____ @ \$ _____ = \$ _____

Total Light Rentals _____ @ \$ _____ = \$ _____

Sub Total \$ _____

I hereby agree to be responsible for the safekeeping of the facilities used for this activity and for payment of all charges. I will cooperate fully with Parks Maintenance personnel. If applicable, I have submitted or will submit a Certificate of Liability Insurance Coverage in accordance with the Parks and Recreation Field Use Policy. I agree to indemnify, defend and hold the City of Forest Grove harmless from all liability resulting from use of City fields and facilities.

Print Name of Responsible Party _____

Signature of Responsible Party _____

- FOR OFFICE USE ONLY -

APPLICATION: ☐ Approved ☐ Denied

Schedule Exception: ☐ Approved ☐ Denied

Insurance: ☐ Not Required ☐ Received On _____

Notes: _____

FEES:

Reservation Fee: \$ _____

Other: \$ _____

Total Amount Due: \$ _____

Date Entered: _____

Staff Initials: _____

☐ Posted on Master Schedule

☐ Faxed to Parks Maintenance

☐ Posted on Recreation Calendar